



Charging and Remissions Policy

Approved by governors September 2019

To be reviewed September 2020



Lettings

The Governors have a new policy for letting the school premises –see the **Lettings Policy** (October 2016). The school is, however, used for activities before and after the school day, but these are managed and staffed by the school for its pupils and the extended school community. Any lettings must be compatible with existing extended day arrangements (before and after school clubs).

Charging and Subsidy – during normal teaching time

It is the aim of this school to maintain the right of all children to a free school education and to establish that the activities offered to pupils wholly or mainly during normal teaching time should be available to all pupils regardless of their parents/carers ability to pay. The Governors have a policy of deploying a proportion of the delegated budget to subsidise and support what they acknowledge as an invaluable part of a child's education.

There may, however, be occasions when, to enable activities to go ahead, the school will invite voluntary contributions towards the cost of an activity which takes place during or outside school hours. The contribution must be genuinely voluntary, and the pupils of parents who are unable to contribute will not be discriminated against.

1. Educational day visits

If an educational visit occurs during school time, the school will invite voluntary contributions from parents towards costs. It has been the policy of William Davis School to assist parents and often subsidise these trips to ensure that the cost remains reasonable.

2. Residential visits during term time

A contribution towards the cost of residential visits will be requested.

3. Damage to or loss of school property

The school recognises that there will be occasional accidental loss, or damage to school property. However, the school will seek to recoup losses from parents where pupils have deliberately and wilfully damaged or stolen school property. The school will charge £5.00 for lost or damaged school books.



4. EYFS Perishables

Parents in the EYFS are asked for a voluntary contribution of £3.00 in order to cover incidental purchases of materials and food to support the curriculum.

5. Recorders

Parents of children are asked for a voluntary contribution of £3.00 if children want to keep the recorder bought for their school recorder lesson.

Charging and Subsidy – before and after school clubs and childcare

6. Breakfast Club

William Davis School operates a before school club (Rise and Shine) from 8:00-8:45 am. The Rise and Shine Breakfast Club is recognised as an important facility. From September 2018 the school is providing breakfast (bagels and cereal) for all children through the Magic Breakfast scheme.

Rise and Shine will run two sessions:

8:00-8:30 Childcare and Breakfast - £1 (free for Pupil Premium children)

8:30-8:45 Bagel Breakfast – free

We anticipate working parents will use the 8:00-8:30 childcare service; it will be on offer at a charge of £1.00. This is not a voluntary payment. (See Debt Recovery Policy May 2017). Children who are disadvantaged (Pupil Premium) will be able to access this service free of charge.

7. Before and After School Activities

The school provides a range of on-site and off-site before and before and after school activities, they are recognised as an important facility and are consequently to be provided free of charge for children who are Pupil Premium to ensure that disadvantaged children are not discriminated against. All other children will be charged £2 per session- after school club; and £1 per session- before school club.

8. After School Care

The school runs their own afterschool childcare service- WD Play for 5-11 year olds. Charges are based on two timings, and must be paid at least a week in advance unless



it is an emergency arrangement. Prices of the two timed sessions are:

3.30pm - 4.45pm: £5

3.30pm – 5.45pm: £8

Early Years children (3-4 year olds) will be charged at a higher rate to acknowledge the staffing ratio required.

3.30pm - 4.45pm: £7

3.30pm – 5.45pm: £10

Fees are payable a week in advance. As we need to make arrangements for the week ahead. For an emergency booking payment must be made the day after in the school office. Payment is to be made by cheque or cash to Forida in the school office.

Cancellations- we reserve the right to charge the appropriate fees for any child who is booked into a session and fails to attend or cancels without notice.

Late Pick-up- there will be a penalty for late pick up as the school premises is required to close at 5.45pm. Children that are picked up late will be recorded and will be charged at the rate of £15 extra.

This policy was approved by Governors on	
Signature of the Chair of Governors approving this policy	
Next review date	